



DRUG-FREE WORKPLACE POLICY

In compliance with the drug-free workplace requirements of Public Law 100-690 for recipients of Federal contracts and grants, the following policy is in effect for Lawson State Community College:

1. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited by Lawson State Community College on any property owned, leased, or controlled by Lawson State Community College or during any activity conducted, sponsored, or authorized by or on behalf of Lawson State Community College. A "controlled substance" shall include any substance defined as a controlled substance in Section 102 of the Federal Controlled Substance Act (21 U.S. Code 802) or in the Alabama uniform Controlled Substance Act (Code of Alabama, Section 20-2-1, et. seq.).
2. Lawson State Community College has and shall maintain a drug-free awareness program to inform employees about the following:
 - a) The dangers of drug abuse in the workplace;
 - b) Lawson State Community College's policy of maintaining a drug-free workplace.
 - c) Any available drug counseling, rehabilitation, and employee assistance program; and
 - d) The penalties that may be imposed upon employees for drug abuse violations.
3. All employees of Lawson State Community College shall comply with paragraph 1 above.
4. Any employee who is convicted by any Federal or State Court of an offense which constitutes a violation of paragraph 1 above shall notify President Perry Ward in writing of said conviction within five (5) days after the conviction occurs. Conviction, as defined in P.L. 100-690, shall mean "a finding of guilt (including a plea of nolo contendere) or imposition of a sentence, or both."
5. In the event of a report of a conviction pursuant to paragraph 4 above where the employee is working in a project or a program funded through a Federal contract or grant, Lawson State Community College shall notify in writing within ten (10) days any Federal agency to whom such notification by Lawson State Community College is required under P.L. 100-690.
6. In the event an employee violates paragraph 1 above or receives a conviction as described in paragraph 4 above, the respective employee shall be subject to appropriate disciplinary action which may include, but is not limited to, termination of employment. Lawson State Community College shall also reserve the right to require said employee, as a condition of continued employment, to satisfactorily complete a drug treatment or rehabilitation program of a reasonable duration and nature.
7. Lawson State Community College shall make a good faith effort to ensure that paragraphs 1-6 above are followed.
8. Each employee of Lawson State Community College shall receive a copy of this policy.

My signature below affirms that I have received, read, and understand this Drug-Free Workplace Policy.

Printed Name _____

Employee's Signature _____ **Date** _____